

## DEDICATION AND REGISTRATION STATUS IN MASTER STUDIES

Standard of Academic Management approved by the Government Council of the University of Cantabria on 14 June 2011.

### **Full time and part time enrollment**

Students can enroll in the status they prefer:

- Part time enrollment. The student carries a maximum of 36 credits of the syllabus.
- Full time enrollment. This status applies to students carrying more than 36 credits of the syllabus.

Registration in one or the other status will affect both the permanence status and the degree accreditation.

### **Number of credits to carry in an academic year.**

Studies adapted to EEES have the ECTS credit as working unit. In the UC is equal to 25 hours of work, so that a 60-credit course is equal to 1500 hours of work. So, in every academic year students can enroll in at most 80 credits. This amount includes all the subjects in which the student may enroll: those of the Master, education complements, those of different studies, etc.

### **Simultaneity of Master studies**

Simultaneity of master studies must be requested by the student and must be approved by the Postdegree Academic Commissions of the responsible schools of the masters. The total number of credits in which the student may enroll is that fixed in the previous section. In any case, students who study an only master have priority.

### **Education complements**

Education complements are the studies that a student must follow in order to be able to study the master, whatever the specialization of the master that is going to study.

### **Students of the University of Cantabria in the partial enrollment registration status**

1) Students starting master studies in the U.C. and wanting to be in the part time status must hand in their application in the school responsible for the master requesting the part time enrollment.

- 2) Students continuing the same studies in the U.C. and wanting to be under the part time enrollment status must hand in their application, after completing their registration, in the school responsible of the master.
- 3) The deadline for the application will be 10 days after registration completion.
- 4) The student must enclose, together with the application, the documents supporting the reasons for the request.
- 5) The School must resolve the student request, and if affirmative, will modify the student registration to fix it to the partial enrollment status.
- 6) The School responsible will inform the Academic Management Service of the registrations adapted to the part time status.

### REGISTRATION STATUS TO DEGREE AND MASTER STUDENTS

Standard of Academic Management approved by the Social Council of the University of Cantabria on 28 November 2008.

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#### 2. IMPLEMENTATION OF REGISTRATION STATUS TO MASTER STUDENTS

The registration status for master students will be determined by the number of credits that the student must carry to complete the master, established at the time of admission to the master, as result of the process of acknowledgement of credits and allocation of education complements.

When this number is below 90 credits, all full time students must complete the master in two academic years counted from the first registration. In the case of part time students, the master will have to be completed at most at the third year after the first registration.

When the number of credits to pass is equal or above 90, full time students have to complete the master at most three years after the first registration, while part time students will have up to five years.

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#### **Consequences of not overcoming the registration status**

Those students who do not overcome the controls established in this registration status must apply for admission to the programme again, and in case of being admitted, must pass a specific test of updating of the contents studied.

### 3. APPLICATION FOR GRACE PERIOD TO CONTINUE DEGREE OR MASTER

In very rare cases, the Social Council of the University of Cantabria will give the students who do not fulfill the controls of registration status a one-year grace period, giving them the chance to re-register in the degree or in the master with the aim to be able to fulfill the controls, if they prove and demonstrate that special circumstances prevented them from devoting to study. For authorizing the registration in this one-year grace period, the University of Cantabria may request the student to change to a part time status.